



GENERAL ASSEMBLY MINUTES: May 5, 2018 Washington DC (1200-1430)

Present: 89 Delegates from the National Societies and the IFCN ExCo. Approximately 10 ICCN 2018 registrants also attended (non-voting).

Quorum: This meeting reached the quorum required (1 delegate from at least 1/3 of the National Societies, plus the IFCN President and two ExCo members).

Approval of the Agenda: The agenda as modified and distributed was approved.

President's Report: Prof. Mark Hallett, IFCN ExCo President, reviewed the goals for the last fiscal period which were:

- To establish a second journal focusing on clinical practice
- To develop a visiting professor program to augment education
- To improve the IFCN website particularly in the area of education
- To promote meetings and workshops to advance knowledge
- To introduce more clinical neurophysiology practice in Africa
- To continue to develop guidelines for practice
- To develop a mechanism to have improved liaisons with like-minded organizations

and advised that all had been met. In addition, Prof. Hallett noted the upcoming new IFCN webpage and the IFCN Facebook page. He noted that the General Assembly also had to modify the Statutes and Bylaws and that an important discussion and vote would be coming on this matter later in the meeting.

Secretary's Report: The ExCo Secretary, Prof. Kaz Ugawa, reported on the activities of the Secretary in the last fiscal period, which were:

- Organization of regular meetings of the ExCo.
- Communication with member societies
- General assembly matters
- New member applications
- IFCN Statute and Chapters' bylaws
- Scholarships
- Visiting professor program

Treasurer's Report: Prof. Reinhard Dengler, IFCN Treasurer, reported that the IFCN has assets of approximately \$5,000,000 (USD). He noted that these funds should be spent on the IFCN goals. Income

for the IFCN comes mainly from Elsevier (publisher of CLINPH and CNP). Income and expenditures for the past fiscal period were presented and commented on in detail.

Motion to approve the treasurer's report for the fiscal period 2014-2017. Approved unanimously.

Prof. Dengler presented also the budget for 2018, expecting a deficit of approximately \$100,000 because of significant extra-costs in the year of an ICCN. He also presented the provisional budget for the upcoming fiscal period (2018-2021) and commented on the risks regarding the income from Elsevier.

Motion to approve the provisional budget for 2018-2021. Approved unanimously.

Motion to approve appointment of chartered accountants, Loewen Kruse, for the fiscal year 2018. Passed unanimously.

Removal of Non-Dues Paying Societies: Three IFCN societies have not paid dues in over four years and thus are subject to a vote to remove them from the IFCN Society roster. The societies are: the Belgian Society of Clinical Neurophysiology, the Jordanian Society of Clinical Neurophysiology, and the Slovak Society of Clinical Neurophysiology.

Motion to remove these societies. Approved with 1 opposed, and two abstentions.

Amendments of Statutes: Prof. Hallett noted the original impetus for changes to the statutes (and bylaws) was a change in the Canadian Society Act (e.g. a requirement for a yearly annual meeting, whereas the General Assembly is currently held only every four years). The IFCN ExCo took this opportunity to also modernize the statutes, include the second journal (and add the editor of CNP to the ExCo), to allow more than two societies from one country, and to adjust the number of votes per society.

There were questions from the floor about the need to have more than two societies per country, and Prof. Hallett stressed this would be a very unusual and perhaps political situation (e.g. adding Hong Kong to China, which already has a China and Taiwan society), and that the IFCN ExCo always worked with societies in this situation encouraging them to merge.

Motion to approve the new IFCN Statutes. Passed unanimously.

Amendments of IFCN Bylaws: Motion to approve the new IFCN Bylaws. Passed unanimously.

Prof. Hallett called for a temporary adjournment at 1:12 PM in order to facilitate the rest of the GA agenda. Motion passed unanimously. The meeting was then called back to order.

Bylaw and Statute Changes: Motion to declare that all new Statute and Bylaw changes are operational, with the exception of the change to the number of votes per Society, which will take effect at the end of this General Assembly. Passed unanimously.

Decision on Acceptance of New Society Members: Under consideration by the General Assembly are: the Moroccan Society of Neurophysiology, the Clinical Neurophysiology Society of South Africa, the Egyptian Clinical Neurophysiology Society, and the Hong Kong Neurological Society. Prof. Hallett noted that all of these societies have 10+ members, and all have had their constitutions reviewed by the Rules Committee and the ExCo.

Motion to approve admittance of the Moroccan Society of Neurophysiology. Passed unanimously.

Motion to approve admittance of the Clinical Neurophysiology Society of South Africa. Passed unanimously.

Before the motion to approve the Egyptian Society, there were questions in regard to whether the ExCo had encouraged the societies to merge. Prof. Hallett noted there were many efforts, but these two societies have clear interest differences.

Motion to approve admittance of the Egyptian Clinical Neurophysiology Society. Passed with one delegate opposed.

Before the motion to approve the Hong Kong Society, there were questions in regard to the political necessity of having three “China” societies.

Motion to approve admittance of the Hong Kong Neurological Society. Passed with four delegates opposed and 7 abstentions.

Selection of time and place of next ICCN. Bidders for the ICCN 2022 were Geneva, Cairo, Melbourne and Beijing. After two rounds of voting, Melbourne was declared the winner.

Proposal of Honorary Fellows: Prof. Ugawa proposed two honorary fellow nominations: Prof. Reinhard Dengler and Prof. Hans O. Lüders.

Motion to approve these nominations. Passed unanimously.

Ratification of Chapter Representatives to the ExCo: The four nominated Chapter representatives are Prof. Donald Sanders (North America), Prof. Ryusuke Kakigi (Asia Oceania), Prof. Jonathan Cole (Europe, Middle East, Africa) and Prof. Jorge Gutierrez (Latin America).

Motion to ratify these nominations. Passed unanimously.

Editor-in-Chief’s CLINPH Report: Prof. Ulf Ziemann’s report was circulated and there was no discussion.

Editor-in-Chief’s CNP Report: Prof. David Burke’s report was circulated and there was no discussion.

Report of the Chair of the Elections Committee: Prof. Paolo Rossini’s report was circulated and there was no discussion.

Report of Chair of Rules Committee: Prof. Paolo Rossini’s report was circulated and there was no discussion.

Report of the Chapters of the IFCN: Profs. Hallett, Verdugo, Rossini and Ugawa’s reports were circulated and there was no discussion.

Farewell to Departing Members of the ExCo, and Inauguration of the New ExCo: Prof. Hallett thanked Profs. Reinhard Dengler, Kaz Ugawa, Paolo Rossini and Liying Cui. New members of the ExCo were welcomed and the Nyoibo passed to the new ExCo President, Prof. Walter Paulus.

Meeting adjourned at 2:30 PM.



Dr. Mark Hallett, President, ExCo



Dr. Yoshikazu Ugawa, Secretary, ExCo