



Minutes: IFCN ExCo Board Meeting, August 27, 2013

Present: Paolo Rossini (PR), Reinhard Dengler (RD), Hiroshi Shibasaki (HS), Daniel Cibils (DC), Mamede de Carvalho (Mdc), David Burke (DB), Larry Phillips (LP), Stephanie Stevenson (SS) – Secretariat Office

Report of the President: PR began by thanking the Asia-Oceania Chapter colleagues for organizing the AOCCN congress, which is expecting well over 500 delegates. In summarizing the activity that arose from the vision plan presented at the beginning of his Presidency, PR noted the new status for the IFCN chapters (including the revisions to the IFCN Statutes which will proceed for ratification at the next GA).

In terms of education, scholarships have been increased and a number of meetings have been supported. The Education Committee is working on requests for more on line based education. At a recent WFN teleconference, a possibility arose of supporting a meeting in India by providing one of two speakers (likely from the ExCo) for a Child Neurology Meeting in January, 2014. The ExCo agreed in principle with this idea, and will await a proposal.

The IFCN financial situation is still solid, and the Journal of Clinical Neurophysiology is doing well. The IFCN website has been restyled and is seeing increased visits. Three of the four Chapters of the IFCN have Chapter websites attached to the IFCN website.

The election process going well, with elections complete for the new President, Treasurer, and Secretary.

Discussion of Presenting Final Draft of IFCN Statutes to Delegates: The process for approval of these Statutes will be to obtain the IFCN lawyer's advice and review that, and then prepare a current list of Member Societies.

Report of the Treasurer: RD reported on the revenue and expense items for 2013 (as compared to 2010, 2011, and 2012). Revenue items included Elsevier royalties, which will be slightly higher than expected because of the Euro exchange rate. This has been an economically successful year, but the IFCN is still significantly dependent on revenues from Elsevier.

RD also presented a list of Dues Paying Societies. The ExCo reviewed this list.

A motion to pass the Treasurer's Report was approved.

ICCN 2014 Report: RD reported on the progress made to organize the ICCN 2014. A list of plenary, invited and special speakers was presented (along with teaching sessions), and the preliminary program will be published in September (a draft program structure was also presented). There are approximately 380 speakers.

The winners for the Cobb and Brazier awards and the IFCN ExCo awards (10 awards altogether) are chosen from abstracts presented. The abstract deadline is October 20, 2013. Then the Congress Program Committee will provide a short list of nominations for the awards to the ExCo. These decisions will be made in December, with notifications going out in early January. It will be important to highlight the award winners in some way (e.g. note them in the Final Program, present awards perhaps at the Gala).

Abstracts likely will not be printed, but provided on a memory stick. RD will remind Prof. Witte that traditionally the ICCN Abstracts are done with the Elsevier as a Supplement to Clinical Neurophysiology.

Social events will include a faculty dinner, networking evening and social evening (this will cost extra).

ICCN2014 Fellowships, Awards and Support for Delegates from Economically Disadvantaged

Countries: The ExCo agreed to provide up to 100 fellowships up to \$1000 each. This will be advertised to the Societies. Up to 20 applications for support for delegates from economically disadvantaged nations will be reviewed.

Chapter Liaison Reports:

Asian-Oceania Chapter: HS noted that the AOCCN is being held in Bali from August 28-31, 2013. Dr. Hakim has sent a detailed report of the conference to HS. Dr. Hakim reports a total of 457 participants pre-registered.

European Chapter: MdC reported that the E survey on training, professional activity, education and reimbursement was successful and results have been posted. The SCORE project is running smoothly. The meeting in Oxford (Franco-British) was well attended and the construction of a large database under the auspices of the ECCN was proposed.

North American Chapter: LP reported that two of the member societies of the Chapter intend to bid jointly on the ICCN 2018.

Latin American Chapter: DC reported there are ongoing elections for new Chapter officers. A solution to transfer of Chapter funds (from the IFCN) is close.

ICNS Report: MDC reported 31 active members, and noted that increased visibility on the IFCN website has been good for the ICNS.

General Assembly Meeting including Appointment of Procedural Counselor: HS notes that according to the Bylaws the position of Counselor at the GA is to assist the Chair before and during the GA with points of order and rulings.

Bidding Procedures for ICCN 2018: As this vote will take place at the GA at the ICCN 2014, HS noted that if there are more than two bids, a voting process will need to be developed (e.g. drop off last place bid in first vote). The ExCo agreed to allow each bid to have 10 minutes to present at the GA.

Report from Editor in Chief: DB notes that the IF for 2012 was 3.144, and recommends that the IFCN ExCo sign on to the San Francisco declaration (on behalf of the IFCN). Changing the JCR categories (in which Thomson Reuters lists Clin Neurophysiol), as discussed at the Orlando meeting, has proved more complicated than originally thought, and Elsevier has advised it is not feasible at this time. DB circulated a number of memos and proposals from Peter Bakker (Elsevier):

Author Accepted Manuscripts: DB advised that, in future, the author's accepted manuscript would be put up on the web, with the relevant DOI, to be replaced by the final corrected typeset proofs when they become available. The earlier web presence will increase the availability and awareness of the article and its citability. It is mainly a service to CLINPH's authors and readers (and allowing articles to be cited earlier could help the IF). Agreed to move forward with this.

Free Access to CLINPH for Postdocs: The ExCo approved the wording of the announcements for the IFCN website and the Elsevier/Journal websites of the initiative to give post docs free access to CLINPH (and related journals) for six months.

Open Access Publishing: Open access (OA) publishing, where content is made freely available for all to access, is developing rapidly as an alternative to subscription-based publishing. Some funding agencies now require open access policies, e.g. the NIH now requires open access after 12 months). The ExCo agreed to move forward on the OA publishing proposal, subject to a proper business case (to be reviewed/ approved by the ExCo).

Spin Off Journal: A new spin-off journal (owned by the IFCN) could be well positioned to publish scientifically sound papers rejected for CLINPH for various reasons, perhaps also publishing more extensive case reports than currently allowed in CLINPH. The ExCo resolved to express support-in-principle to Elsevier with regard to this proposal, and DB will talk further with Peter Bakker re logistics and organizational details and the expected financial returns for the IFCN. DB will circulate these documents to the associate editors for comment.

Sponsored Subscriptions: We have now about 8 active sponsored subscriptions.

Equipment Donation to Developing Countries: The goal of this program is to identify countries/hospitals that need equipment, and then find and transport the equipment. MDC notes that many companies allow “trade-ins” on new machines, but it’s unclear what happens to the old devices. DC noted his experience at trying to get some interest from companies that produce these machines but received very little response.

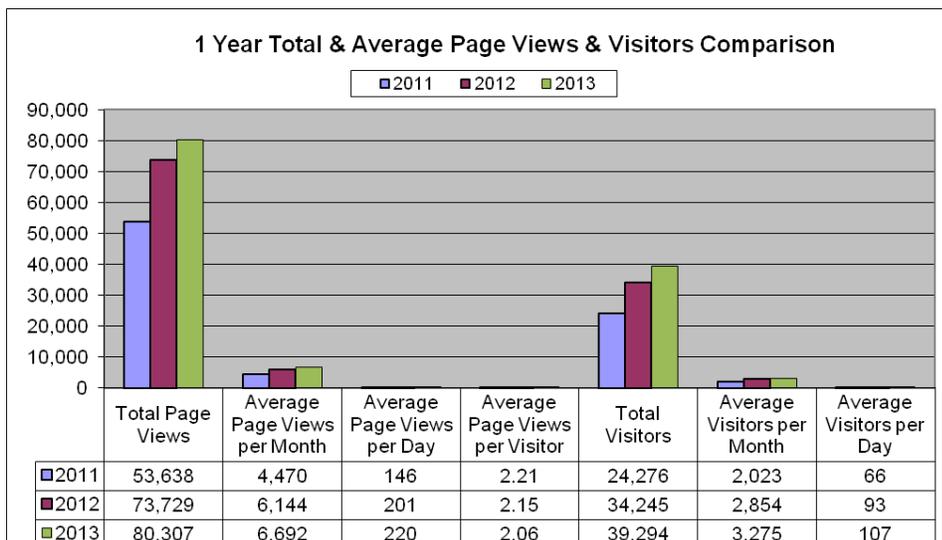
Committee Reports:

Elections Committee: HS reported that three elections have been held for the 2014 ExCo (Dr. Mark Hallett elected as President, Dr. Reinhard Dengler as Treasurer, Dr. Yoshikazu Ugawa elected as Secretary). Elections are now being held for Members-at-Large, with a deadline of September 15 and 7 candidates.

Rules Committee: The revised draft of the amended IFCN statutes was approved by the ExCo, then sent to Rod Kirkham (IFCN lawyer) and he has provided a response.

Fundraising Committee: The focus for fundraising has been on the ICCN 2014. After the ICCN 2014, the Committee will set a new focus.

Education Committee: PR notes that some educational efforts could become part of the new spin off journal. The IFCN could create a line of educational materials, or interactive on line types of instruments, e.g. forum discussion, synchronous video conferencing. There is a need to discuss this with Societies and Chapters who may already play a part in educational efforts.



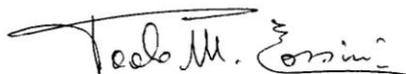
Website and Chapter

Website Report:

Usage is increasing every year (re the IFCN website).

Historical Documents: The IFCN has received an inquiry about historical (mainly financial documents) asking whether they should be disposed of.

Meeting adjourned 1700.

A handwritten signature in black ink, reading "Paolo M. Rossini". The signature is written in a cursive style with a long horizontal stroke at the beginning.

Prof. Paolo Rossini, President, IFCN