



Visiting Professor Program Application

BROADENING THE RESEARCH AND KNOWLEDGE EXCHANGE OF CLINICAL NEUROPHYSIOLOGY

One benefit of IFCN membership is the opportunity to apply for the Visiting Professor Program, which is open to all IFCN Societies and ICNS members. The program provides support for society meetings, and the goal is to widen clinical and scientific knowledge. To that end, the IFCN Executive Committee (ExCo) is looking to support Visiting Professor who would participate by activities such as lectures, preferentially a workshop or some other practical activities. Organized meetings with trainees are also recommended. Single lectures would not be sufficient. The visit should last long enough to accomplish the objectives without exceeding 4 days.

Proposals should include specific topics of interest, the expected number of participants warranting this effort, any useful information considered relevant, the society hosting the meeting, and details of why this expertise is not available locally. Requests from countries where clinical neurophysiology is developing will have preference. In case of a request for a topic without naming a specific person, the ExCo will assign a Visiting Professor. When a request for a specific Visiting Professor is proposed, the ExCo will evaluate the request and may suggest alternative persons instead. The ExCo wishes to keep visiting professors geographically close to the society making the request to encourage local collaborations and minimize travelling expenses.

Funding by IFCN should be recognized on the host organization's web site and in on-site session programs.

<p>A. Meeting Location and Host Society Name:</p>
<p>B. VISITING PROFESSOR EXPERT NEEDS:</p> <p>Please provide a 350-word description of the type of expertise needed to accomplish the desired outcomes:</p> <p>Please state if you have recommendations for specific candidates who meet these requirements:</p> <ol style="list-style-type: none">1. Candidate's Name: Employment Institution: Employment Address: Email address: <p>The ExCo will review these recommendations and determine if there are other candidates available who can fulfill these requirements and who are geographically closer.</p>
<p>C. Activity 1:</p> <ol style="list-style-type: none">1. Date:2. Anticipated Number of Attendees3. Will attendees be charged a registration fee? If yes, how much?4. Description of activity:5. Measurement of outcome:

<p>Activity 2:</p> <ol style="list-style-type: none"> 1. Date: 2. Anticipated Number of Attendees 3. Will attendees be charged a registration fee? If yes, how much? 4. Description of activity: 5. Measurement of outcome:
<p>Activity 3:</p> <ol style="list-style-type: none"> 1. Date: 2. Anticipated Number of Attendees 3. Will attendees be charged a registration fee? If yes, how much? 4. Description of activity: 5. Measurement of outcome:
<p>Activity 4:</p> <ol style="list-style-type: none"> 1. Date: 2. Anticipated Number of Attendees 3. Will attendees be charged a registration fee? If yes, how much? 4. Description of activity: 5. Measurement of outcome:
<p>D. BUDGET ESTIMATES (500-750 words)</p> <p>Please estimate to the best of your ability the associated expenses of the Visiting Professor's trip.</p> <p>Transportation Expenses:</p> <p>Lodging Expenses:</p> <p>Food and Beverage Expenses.</p> <p>Other (please be specific)</p> <p>Please note that IFCN does NOT provide funding for equipment, computers or laboratory renovations.</p>
<p>E. SOCIAL MEDIA OPPORTUNITIES</p> <p>Please indicate willingness to post social media content for the IFCN.</p> <p><input type="checkbox"/> yes <input type="checkbox"/> no Host Organization</p> <p>Please indicate willingness to have session(s) recorded. The recordings will be distributed via the IFCN online educational program. The IFCN will incur the expenses associated with the recording process.</p> <p><input type="checkbox"/> yes <input type="checkbox"/> no</p> <p><input type="checkbox"/> yes <input type="checkbox"/> no</p>
<p>PLEASE ATTACH TO EMAIL WITH COMPLETED APPLICATION</p> <ol style="list-style-type: none"> 1. A document that addresses Section A to E of the IFCN Visiting Professor Program Application 2. Current curriculum vitae (CV) or resumé of the recommended expert. Additional supportive information – budget file

Society members will not likely be awarded support more than once in a four-year period.

Please submit your request for funding at least two months in advance of funding needed and send the completed Visiting Professor Application to crussell@aim-hq.com.